



PORT OF TAURANGA LIMITED

CONTINUOUS DISCLOSURE AND COMMUNICATION POLICY

1 Background

Port of Tauranga Limited (POTL) is committed to providing timely and accurate information to all shareholders and market participants.

POTL is committed to adhering to the continuous disclosure obligations pursuant to the NZX Listing Rules and the Financial Markets Conduct Act 2013.

2 Continuous Disclosure

POTL will notify the market immediately by announcing to the NZX, any material information upon becoming aware of that information, unless such disclosure is not required by the NZX Listing Rules.

Material information is any information that a reasonable person would expect to have a material effect on the price of its securities.

3 Disclosure Offer

POTL has appointed the Chief Financial Officer as their Market Disclosure Officer. The Chief Financial Officer is responsible for ensuring the timely release of information to the NZX.

4 Framework

To apply this policy, POTL has established the following key elements: all material information will be lodged immediately with NZX and also published on its website and further, through broadcast emails and news agencies.

The following information is available on POTL's website (www.port-tauranga.co.nz):

- Company Constitutions, Board and Committee Charters and key Company Policies;
- press releases;
- financial information; and
- copies of announcements and presentations made to analysts and the public.

5 Electronic Communication

Shareholders can elect to receive an electronic copy or hard copy of POTL's Annual/Interim Report.

POTL encourages shareholders to support its commitment to the environment by electing to receive the Annual and Interim Report electronically.

6 Analyst/Investor Meetings

POTL will conduct two scheduled briefing sessions each year on the day after annual and interim results have been announced.

The meetings will include POTL's Chair, Chief Executive and Chief Financial Officer.

All communications with market analysts or shareholders shall be conducted, where possible, by the Chief Executive and Chief Financial Officer.

One-on-one discussion with analysts and investors are an important part of a proactive investor relations programme. These discussions are opportunities to provide background to previously disclosed information.

7 Media

In certain circumstances POTL may find it necessary to comment on media speculation.

POTL must not comment on media speculation and rumours, unless there are factual errors that could have a material effect on the share price.

All communication with the media should be through the Chair or Chief Executive, or Senior Executive authorised by the Chief Executive to speak.

8 Share Registry and Contact Details

Shareholders who require information or changes to their shareholding, should contact POTL's share registry, Link Market Services Limited, contact details as follows:

Email: enquiries@linkmarketservices.co.nz

Phone: 09 375 5998

Address: PO Box 91976
Victoria Street West
Auckland 1142

9 Review

The Board has approved this policy and will regularly review the policy.